

CACEIS is the asset servicing banking group of Crédit Agricole dedicated to institutional and corporate clients. Through offices across Europe, North America and Asia, CACEIS offers a broad range of services covering execution, clearing, depositary and custody, fund administration, middle office outsourcing, forex, securities lending, fund distribution support and issuer services.

With assets under custody of €2.5 trillion and assets under administration of €1.6 trillion, CACEIS is a European leader in asset servicing and one of the major players worldwide (figures as of 31 December 2016).

CACEIS wants to reinforce its Team and is looking for his/her new:

## IT PROVIDER AND IT RISK MANAGER (M/F)

<i>Company:</i>	<b>CACEIS Investor Services, CACEIS Bank Germany Branch</b>
<i>Reference of the job offer:</i>	<b>Perspektiv2017-24863</b>
<i>Type/Category:</i>	<b>IT / Project Management</b>
<i>Location:</i>	<b>Munich, Germany</b>
<i>Contract type:</i>	<b>VIE Programme</b>
<i>Fixed-term contract:</i>	<b>24 months</b>
<i>Expected start date:</i>	<b>01/12/2017</b>
<i>Management position:</i>	<b>No</b>

### JOB DESCRIPTION

IT Demand and Services (secrétariat général DSI) is responsible for the following main tasks

- 1) IT Controlling
- 2) IT Order Management
- 3) IT Portfolio Management
- 4) IBM Provider Management
- 5) IT Internal Control System / Permanent controls Management
- 6) IT Audit Support
- 7) IT Risk Management

The IT Risk & Permanent Control team is responsible of an end to end process for IT processes risk mitigation.

You will be part of this dedicated team and your missions will be the following:

- Permanent controls:
  - Driving IT risks assessments and analyzing impacts
  - Defining and reviewing quality of permanent controls for IT and non-IT processes
  - Monitoring the execution of permanent controls using the dedicated tool
  - Optimizing of both IT Risk & Permanent control processes
  - Consolidation and reviewing the quality of the reported risks
  - Consolidating business needs for the tool, definition of the functional design and monitoring of the implementation



- Communication
  - Actively communicating with different counterparts such as: process owners, head of departments, controllers, operational teams and internal risk functions
  - Ensuring communication towards the tool manufacturer
  - Alignment with CACEIS Group counterparts
- Audit
  - Responding to internal and external audit information requests
- IT Provider Manager:
  - Management of Outsourcing contract and therein contained obligations with Service Provider (Germany, France, India) and concerned customers in Germany, France & Luxemburg
  - Preparation / Organization, execution and follow-up of Governance meetings with the Service Provider on all management levels.
  - Interface to operational units of IT Development and IT Infrastructure, German and Caceis Group Outsourcing Management, Caceis Group Provider Management and other German and Group departments concerning the Services delivered by the Service Provider

## PROFILE

- Minimal education level: Postgraduate degree – MA/MSc/PhD/Doctorate or equivalent
- Academic qualification: Business School, University
  - Speciality: Project Management, IT or Audit
- Level of minimal experience: 0 – 2 years
- Required skills:
  - Taking ownership and proactiveness
  - Able to create solutions to problems solution oriented skills
  - Good verbal and written communication skills
  - Open minded and willing to learn
- Technical skills required:
  - Good Microsoft Office skills (powerpoint, Excel)
- Languages:
  - English: fluent

## FURTHER INFORMATION

- *Contract:* V.I.E. (Volontariat International en Entreprise)

The VIE contract in short: According Business France's eligibility conditions, the Volontariat International en Entreprise (VIE) is an assignment in a French company operating overseas for professionals between the age of 18 and 28 who are European Union nationals.



**IMPORTANT:**

To apply, you need to meet the conditions mentioned above. If not, your application will not be selected. If you are eligible, join your CV and a cover letter in English – and mention: your age and nationality. For further information about the eligibility conditions to this programme, we invite you to go to Business France website: [www.civiweb.com](http://www.civiweb.com).

- ⇒ Should you be interested in this position, please send your full application details using this link:  
<https://www.groupecreditagricole.jobs/Les-offres-du-groupe-credit-agricole-S.A/?offerId=24863&idOrigine=502&LCID=2057>

**Important:** Please mention the reference « **Perspektiv2017-24863** »

For any question, please contact us using the details below:



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