

CACEIS is the asset servicing banking group of Crédit Agricole dedicated to institutional and corporate clients.

Through offices across Europe, North America and Asia, CACEIS offers a broad range of services covering execution, clearing, depository and custody, fund administration, middle office outsourcing, forex, securities lending, fund distribution support and issuer services.

With assets under custody of €2.5 trillion and assets under administration of €1.6 trillion, CACEIS is a European leader in asset servicing and one of the major players worldwide (figures as of 31 December 2016).

CACEIS wants to reinforce its Sales Team and is looking for his/her new:

BUSINESS IMPLEMENTATION MANAGER (M/F)

<i>Company:</i>	CACEIS Investor Services, CACEIS Bank Germany Branch
<i>Reference of the job offer:</i>	Perspektiv 2017-21017
<i>Type/Category:</i>	Sales / Customer Service
<i>Location:</i>	Munich, Germany
<i>Contract type:</i>	VIE Programme
<i>Fixed-term contract:</i>	24 months

JOB DESCRIPTION

Business implementation is part of relationship management within commercial. This department is responsible for:

- New client onboarding;
- New product onboarding for existing clients;
- “Know your Customer” (KYC) documentation;
- Funds and account opening parameterization;
- German competence center for client online applications and payment solutions;
- Cash overdraft analysis and approval;
- Official holdings statements for our clients' audit purposes.

This is accompanied by constant customer contact. Daily business tasks have a high need to interact with a lot of other departments in Germany, Luxembourg and France and results in a mixture of operational and coordinative tasks.

Your main missions will be:

- Coordinating onboarding of new clients and new products for existing clients;
- Supporting contract negotiations;
- Archiving and verifying of “Know your Customer” documentation;
- Planning account structure for new clients;
- Supporting client visits partially onsite;



- Driving evolution of supporting documents and “Service Level Agreements” including the operational doing;
- Implementing business processes such as Approval of “Know your Customer” completeness and correctness”.

PROFILE

- Minimal education level: Postgraduate degree – MA/MSc/PhD/Doctorate or equivalent
- Academic qualification: Business School, University
 - Speciality: Finance, Asset Management.
- Level of minimal experience: 0 – 2 ans
- Experience: A first experience in bank or asset management would be a plus.
- Required skills: Hard skills
 - Project planning;
 - Securities and derivatives;
 - Process design.
- Required skills: Soft skills
 - Proactive;
 - Self motivation;
 - Target oriented;
 - Solving problems within different teams.
- Technical skills required:
 - Microsoft Office;
 - MS-VBA;
 - MS Project is a plus.
- Languages:
 - English: fluent
 - German: notions

FURTHER INFORMATION

- *Contrat* : V.I.E. (Volontariat International en Entreprise)

The VIE contract in short: According Business France's eligibility conditions, the Volontariat International en Entreprise (VIE) is an assignment in a French company operating overseas for professionals between the age of 18 and 28 who are European Union nationals.

IMPORTANT:

To apply, you need to meet the conditions mentioned above. If not, your application will not be selected. If you are eligible, join your CV and a cover letter in English – and mention: your age and nationality. For further information about the eligibility conditions to this programme, we invite you to go to Business France website: www.civiweb.com.



Perspektiv

⇒ Should you be interested in this position, please send your full application details using this link:
<https://www.groupecreditagricole.jobs/Les-offres-du-groupe-credit-agricole-S.A/?offerId=21017&idOrigine=502&LCID=2057>

Important: Please mention the reference « **Perspektiv 2017-21017** »

.....

For any question, please contact us using the details below:

Perspektiv 

 +33 (0)613 789 432
 +49 (0)162 6000 317
 info@perspektiv.fr
www.perspektiv.fr